



Republic of the Philippines

Department of Education

REGION IV- A CALABARZON

CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

09 July 2026


DIVISION MEMORANDUM

No. 459 s. 2026

**ONSITE MEETING ON AUDIT OBSERVATION MEMORANDUM NO. 2026-006(25)
DO TAYABAS REGARDING COMPLIANCE WITH REPUBLIC ACT NO. 9184
FOR CALENDAR YEAR 2025**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, SGOD
Division Accountant
Legal Unit
School Heads
School Administrative Officer II
All Others Concerned

1. In reference to **Audit Observation Memorandum (AOM) NO. 2026-006(25)** issued by the **Commission on Audit (COA)** and pursuant to the provisions of **Republic Act No. 9184**, otherwise known as the **Government Procurement Reform Act**, and its 2016 Revised Implementing Rules and Regulations (IRR), all non-implementing units under the City Schools Division of the City of Tayabas are directed to attend an **onsite meeting** on compliance with procurement requirements for **Calendar Year 2025**.
2. The meeting aims to address the audit observations and ensure that all schools have complied with the documentary and procedural requirements under RA 9184 and related DepEd and GPPB issuances.
3. This face-to-face meeting will be conducted on **July 10, 2026** at the **4th Floor SDO Main Building, Brgy. Potol Tayabas City** at **10:00 am to 12:00 noon**.
4. **All School Heads and Administrative Officer II** are required to attend and bring the copies of **responses and supporting documents submitted to COA** relative to AOM No. 2026-006(25) for verification.
5. Attached in this Memorandum is Enclosure 1 List of Participants.
6. Immediate dissemination of this Memorandum is desired.


CELEDONIO B. BALDERAS JR.
Schools Division Superintendent



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Encl.: As stated

Reference: Implementing Rules and Regulations of R.A No. 9184

To be indicated in the Perpetual Index
under the following subjects:

AUDIT OBSERVATION MEMORANDUM
SCHOOL PROCUREMENT
COMPLIANCE

OSDS-onsite meeting on audit observation memorandum 2026-006(25) do tayabas regarding compliance with
republic act no. 9184 for calendar year 2025
PROEPF87-000626/July 9, 2026

Enclosure 1

LIST OF PARTICIPANTS – SCHOOLS

NO.	NAME	POSITION	SCHOOL/OFFICE
1	Lorynel C. De Sagun	Head Teacher III	Alsam Integrated School
2	Pazzyla Lydda A. Cabalsa	Administrative Officer II	Alsam Integrated School
3	Lilibeth B. Vargas	Teacher III/ Officer-in-Charge	Busal Integrated School
4	Joan C. Cabile	Administrative Officer II	Busal Integrated School
5	Honesto P. Caagbay Jr.	School Principal I	Calumpang Integrated School
6	Joy Liwayway O. Aguila	Administrative Officer II	Calumpang Integrated School
7	Rowena O. Sabiduria	School Principal I	Cipriano J. Querubin Elementary School
8	Desiree Carla C. Andanza	Administrative Officer II	Cipriano J. Querubin Elementary School/Tongko
9	Mary Grace M. Cabili	School Principal II	Dapdap Integrated School
10	April Jean V. Songcaya	Administrative Officer II	Dapdap Integrated School
11	Baby Lyn T. Olandes	Head Teacher III	Domoit Elementary School
12	Maylene G. Bacus	Administrative Officer II	Domoit Elementary School/Froilan E. Lopez Elementary School
13	Teresa E. Andaya	School Principal II	East Palale Elementary School
14	Jerick C. Reyes	Administrative Officer II	East Palale Elementary School/North Palale Elementary School
15	Emelia R. Eclarin	Assistant School Principal II/ Officer-in-Charge	Eugenio Francia Integrated School
16	Luisa M. Datario	Administrative Officer II	Eugenio Francia Integrated School
17	Alona C. Crisanto	School Principal III	Froilan E. Lopez Elementary School
18	Aldwin V. Capistrano	Head Teacher III	Gibanga Elementary School
19	Juslyn Rose F. Sanchez	Administrative Officer II	Gibanga Elementary School/Potol Elementary School
20	Michael M. Safred	School Principal I	Ilasan Integrated School
21	Rosalie M. Salvan	Administrative Officer II	Ilasan Integrated School

22	Girlie A. Abaricia	Head Teacher III / Officer-in-Charge	Ipilan-Alitao Elementary School
23	Beatrice B. Salazar	Administrative Officer II	Ipilan-Alitao Elementary School/Lalo Elementary School
24	Ronald O. Hugo	Master Teacher I / Officer-in-Charge	Katigan-Alupay Elementary School
25	Ma. Zarina A. Bagangan	Administrative Officer II	Katigan-Alupay Elementary School/Talolong Integrated School
26	Larvin O. Labrada	School Principal I	Lakawan Elementary School/Tayabas City National High School
27	Jeanette F. Evangelista	Administrative Officer II	Lakawan Elementary School/Tayabas City National High School
28	Regicelle D. Cabaysa	School Principal I / OIC - SEPS Planning and Research	Lalo Elementary School
29	Wenefredo B. Baylongo	School Principal I	Lawigue Elementary School
30	Ma. Angelica T. Villalba	Administrative Officer II	Lawigue Elementary School/Tayabas West Central School IV
31	Ronan R. Ranillo	School Principal III	Malao-a/Calantas Elementary School
32	Ferex O. Zafranco	Administrative Officer II	Malao-a/Calantas Elementary School/Tayabas West Central School III
33	Arlene D. Pagana	Teacher III / Officer-in-Charge	Masin Elementary School
34	Claribel C. Rada	Administrative Officer II	Masin Elementary School/South Palale Elementary School
35	Evelyn R. Palambiano	School Principal II	Mate Integrated School
36	Angelica A. Rada	Administrative Officer II	Mate Integrated School
37	Joel N. Dela Cruz	Master Teacher I BANHS/ Officer-in-Charge	Mayuwi Integrated School
38	Juanito D. Domirez	Administrative Officer II	Mayuwi Integrated School
39	Luz A. Pacaigue	School Principal I	North Palale Elementary School
40	Democrito C. Cabile Jr.	School Principal I	Pandakake Integrated School
41	Adrian R. Aguirre	Administrative Officer II	Pandakake Integrated School
42	Dennis O. Labita	School Principal III	Potol Elementary School

43	Ingrid A. Palad	School Principal II	South Palale Elementary School
44	Elpidia C. Palayan	School Principal II	Tayabas East Central School/Virginia L. Babierra Elementary School
45	Donnabelle F. Caagbay	Administrative Officer II	Tayabas East Central School
46	Lea A. Cosico	School Principal II	Tayabas West Central School I
47	Loveday Alyssa O. Oabel	Administrative Officer II	Tayabas West Central School I
48	Roderick O. Hugo	School Principal III	Tayabas West Central School II
49	Nathaniel G. Balbarosa	Administrative Officer II	Tayabas West Central School II/SDO
50	Natalia A. Andaya	School Principal II	Tayabas West Central School III
51	Julieta M. Labita	School Principal I	Tayabas West Central School IV
52	Reniel C. Cabuyao	School Principal I	Valencia Elementary School
53	Rosemarie E. Morales	Administrative Officer II	Valencia Elementary School/West Palale Elementary School
54	Corazon M. Oabel	School Principal II	West Palale Elementary School
55	Cherry G. Hugo	School Principal II	Buenaventura Alandy National High School
56	Joselito R. Anareta	Administrative Officer II	Buenaventura Alandy National High School
57	Rempson P. Sumilang	ASP II SHS/ Officer-in-Charge	Rosario Quesada Integrated National High School
58	Marilou C. Cuaterno	Administrative Officer II	Rosario Quesada Integrated National High School
59	Joy B. Go	School Principal IV	West Palale National High School
60	Frederick M. Bulandos	Administrative Officer II	West Palale National High School
61	Adrian N. Naynes	Head Teacher I / Officer-in-Charge	Talolong Integrated School